



# TROOP 984 PARENT PACKET

984

[www.stlbsa.org](http://www.stlbsa.org)

Visit our web site  
[www.troop984.scoutlander.com](http://www.troop984.scoutlander.com)

Chartered by:  
Dardenne Presbyterian  
Church

## Welcome!

Welcome to the Boy Scouts of America. Your son is joining more than 2.6 million youth members of the Boy Scouts of America.

The Boy Scouts of America makes Scouting available to our nation's youth by chartering community organizations to operate Cub Scout Packs, Boy Scout Troops and Venturing Crews. The chartered organization provides an adequate and safe meeting place, capable adult leadership and must adhere to the principles and policies of the BSA.



**Charter Organization: Dardenne Presbyterian Church**  
**7400 South Outer 364, Dardenne Prairie, MO 63368**

## In This Packet

Enclosed is important information that both Scouts and parents should know to transition smoothly to Troop 984. We have condensed some of the more important information that you will need to know. Please note that information is always available to you on the Troop website, by email or by contacting an Adult Leader.

## As You Read This Packet

Please note this symbol ► . This symbol indicates that an action is needed, such as completing paperwork or providing information.



## ADULT & SCOUT APPLICATIONS

### ► Completing Scout Application

Enclosed is an application. Please return the completed application and the \$60.00 registration fee to the Advancement Chairman/Treasurer as soon as possible. The \$60 fee will be explained in detail in the financial section.

### ► Completing an Adult Application

Although this is not required, Troop 984 encourages all adults to be registered adults. Please take the online training courses, submit certificates with a completed application and the \$24 registration fee. The registration fee is required by the BSA for all adults that participate in Troop events, including transporting Scouts to events.

## TRAINING

Please read about the training requirements below. Training is broken down into three categories. First we have Scoutmaster and Assistant Scoutmaster. Second, we have Adult Scouter Training which includes: Committee Chairperson, Committee member, Treasurer, Secretary, Activities Director, Advancement Coordinator, Chaplain, Training, Fundraising, Summer Camp Coordinator, Webmaster, and Chartered organization Rep. Thirdly, we have Reserve Scouter (parents).

### Adult Training Requirements

- Youth Protection Training (every 2 years)
- This is Scouting (WA01)
- Troop Committee Challenge (S10/WS10)

### Parents/Volunteers/Drivers Training Requirements

- ► Youth Protection Training (every 2 years)

Training can be completed online at [www.stlbsa.org](http://www.stlbsa.org). Go to “Training”, “Youth Protection and Online Training” and create a new account.

**When you have completed the online training, print your certificate and submit with your adult application.**



## VISIT OUR WEB SITE

Troop 984 has a website that has Troop information including a calendar of events, forms, documents, names and addresses. Please note that there is a “public” section and a “private” section. Access is limited to the public section until you have registered with the Troop and the Troop Webmaster.

[www.troop984.scoutlander.com](http://www.troop984.scoutlander.com)

► At the bottom of the website is an email address: [vjzavertnik@gmail.com](mailto:vjzavertnik@gmail.com). If you have not received an “invitation to join” from the Webmaster, simply request it. Once registered, you will have full access to the entire website. We encourage you to enter your personal information after you have registered.

## FINANCES

The Troop Treasurer maintains records for each Scout account. A positive account balance is required at all times. Typical costs are:

► Joining Fee	\$60.00 first year, \$50 Troop Fee yearly after first year (covers awards and troop equipment)
Dues	\$5.00 per month
Registration	\$24.00 per year
Boys Life Magazine	\$12.00 per year (required expense)
Adult Scouter	\$24.00 per year
Campouts/Activities	Varies depending on type of event (\$25 to \$75)

## UNIFORM

► **Field Uniform**— (Class A) worn for Troop Meetings.

- Official BSA tan Scout shirt (long or short sleeve)
- Official Scout pants (recommended, but not required until the rank of 1st class)
- Neckerchief (black with brick embroidery)
- Brown shoes/boots
- Scout Handbook



## UNIFORM (CONT.)

**Activity Uniform**– Worn on campouts.

- Troop 984 T-Shirt or BSA theme T-Shirt
- Official Scout pants (recommended, but not required until the rank of 1st class)
- Brown shoes/boots
- Scout Handbook

Where to get uniforms:

**BSA Outfitters**  
13347 Manchester RD  
Des Peres, MO 63131  
314-984-0014

**St. Louis Scout Shop**  
4568 West Pine Blvd  
St. Louis, MO 63108  
314-454-1682

OR

[www.scoutstuff.org](http://www.scoutstuff.org)

## MEDICAL



The Troop's Website has links to the BSA Medical Forms Part A, B and C.  
Complete and return Parts A & B, as soon as possible.

### ► Part A - Annual BSA Health and Medical Records

This form must be filled out every year and given to the Medical Coordinator.  
Council name "Boone Trails", Unit No. is "984". Scouts and participating parents must have this form on file.

### ► Part B - Informed Consent/Release

This form must be filled out every year and given to the Medical Coordinator.  
The "Adults authorized to take Youth to and from Events" should list parents and and at least one other adult. We cannot release a child to a stranger, so please put a name down in case you can't make the pickup time or location. Scouts and participating parents must have this form on file.



# **+** MEDICAL (Cont.)

## **Part C- Physical Examination**

This form is required every year for those Scouts and parents participating in events lasting more than 72 hours. Typically our campouts are shorter than 72 hours except for summer camp.

We suggest making copies. Keep the originals and give the Troop the copies.

Every campout or event has a Medical Coordinator in charge of all medications that need to be administered to the Scouts. Prior to the event/campout, medications must be given to the Medical Coordinator in a clear plastic bag with a completed medical directions form.

## **EQUIPMENT**

Troop 984 provides quality tents and cooking equipment for all campouts.

► Your Scout may need some additional camping supplies such as:

- |  |                                     |              |
|--|-------------------------------------|--------------|
| Pack or Duffel                           | Sleeping Bag (15° or colder rating) | Hiking Shoes |
| Flashlight                               | Rain Gear                           | Sunscreen    |
| Water Bottle                             | First Aid Kit (small personal)      | Camp Chair   |
| Plate, Bowl, Cup,<br>Utensils (mess kit) | Sleeping pad                        |              |

A complete camping list is on Troop's website.

## **MEETINGS**

Troop Meetings: Every Thursday from 7:00pm-8:30pm at the Dardenne Presbyterian Church (DPC)

PLC Meetings: 3rd Monday of each month from 6:00pm-7:00pm at the DPC lower level.

Committee Meetings 3rd Monday of each month from 7:00pm-8:30pm at the DPC lower level.



# MERIT BADGE PROCEDURE

## Step 1 - Scout selects the Merit Badge (MB)

## Step 2 - Obtain a Merit Badge Application & Certificate with Scoutmaster signature

The Scout obtains an application card from the Scoutmaster. The Scoutmaster's signature is required.

## Step 3 - Scout works with Counselor

The Scout contacts the MB counselor to initiate the process. The Scout, under the direction of the counselor, can begin working on the MB requirements. BSA youth protection guidelines require another adult/parent must be present during meetings.

After completion of the MB, the counselor will sign the MB Application & Certificate.

## Step 4 - Scout submits MB Application to Advancement Coordinator

Scout gives the signed MB Application to the Advancement Coordinator so that he/she can submit the paperwork for recognition and record keeping.

## Step 5 - Scout awarded Merit Badge

The Scout will be awarded the MB and Certificate at the next Court of Honor. Keep all records of the Merit Badge in a safe place.

The image shows a 'MERIT BADGE APPLICATION & CERTIFICATE' form. It includes fields for Name, Unit No., Merit Badge, Date, and Signatures of Scoutmaster/Advisor and Approved Counselor. It also has checkboxes for 'The above-named applicant completed his preliminary interview with me on' and 'The applicant personally appeared before me and completed qualifications for the'. At the bottom, it says 'This Merit Badge has been approved and recorded at the Greater St. Louis Area Council office.' and provides contact information for the Greater St. Louis Area Council - Boy Scouts of America.

# ELECTRONICS POLICY

Electronics (including cell phones) are not allowed during any Troop events, meetings or outings. Under limited situations, electronics are allowed and will be announced. If a parent needs to contact a Scout during an event, they should contact the Scoutmaster or one of the Assistant Scoutmasters.



# IMPORTANT CONTACTS

## Scoutmaster

Scott Mitchell  
314-574-8781 (cell)  
[smitchaccess@gmail.com](mailto:smitchaccess@gmail.com)

## Assistant Scoutmasters

Kevin Lynch  
636-248-5514 (cell)  
636-561-9156 (home)  
[kevinlynchmob@gmail.com](mailto:kevinlynchmob@gmail.com)

Rusty Putzler  
314-302-6254 (cell)  
636-265-0493 (home)  
[rusty@putzler.org](mailto:rusty@putzler.org)

Frank Polashek  
636-696-5189 (cell)  
636-272-0411 (home)  
[fpolashek@charter.net](mailto:fpolashek@charter.net)

Jeff Confer  
314-807-6518 (cell)  
314-983-4454 (home)  
[Jeff\\_confer@hotmail.com](mailto:Jeff_confer@hotmail.com)

Kevin Mills  
314-996-9815 (cell)  
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Harley Burr  
636-578-3512 (cell)  
636-272-6098 (home)  
[burrfamily5@gmail.com](mailto:burrfamily5@gmail.com)

Terry Reeder  
(cell)  
(314) 520-7402 (home)  
[ty\\_d54@hotmail.com](mailto:ty_d54@hotmail.com)

David Frazier  
(253) 651-0305 (cell)  
(253) 651-1730 (home)  
[dkfraz101@msn.com](mailto:dkfraz101@msn.com)

Chris Kleewein  
(636) 634-0273 (cell)  
(636) 379-9380 (home)  
[chris@premierhomeinvestors.com](mailto:chris@premierhomeinvestors.com)

## Committee Chairman

Robert Morrison  
636-625-4519 (home)  
314-288-7514 (cell)  
[morrisonwustl@gmail.com](mailto:morrisonwustl@gmail.com)

## Treasurer

Julie Wasson  
(636) 614-9497 (cell)  
[jwasson1225@gmail.com](mailto:jwasson1225@gmail.com)

## Advancement Coord.

Rusty Putzler  
314-302-6254 (cell)  
636-265-0493 (home)  
[rusty@putzler.org](mailto:rusty@putzler.org)

## Webmaster

Vince Zavertnik  
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314-308-3949 (cell)  
[vjzavertnik@gmail.com](mailto:vjzavertnik@gmail.com)